

**KSARA Meeting
Wednesday 11 January 2023
Minutes**

Attendees

Chris B, Deborah L, Mick C, Sue H, Tony B, Tony McD

Mick Confrey was welcomed to the committee, noting it was great to have a representative from the Kings Buildings.

It was noted that a response was not received from Chas Harwood to the meeting invitation.

Apologies

Apologies were received from:
Heidi H

Matters Arising

AGM Follow-up

It was agreed that there should be a communication in January to all residents, and it should cover:

- The Strategic Priority Areas as garnered from the AGM and to be agreed in the following agenda item
- A re-invitation to join the Facebook Group (an action from the AGM)
- A friendly reminder that the visual appearance of the neighbourhood is improved if bins and boxes are stored considerately
- The role of KSARA - providing tips and links as to how to deal with matters such as anti-social behaviour, and underlining that KSARA itself is not the vehicle for resolving bilateral disputes between neighbours.

Action 2023/1.1: Chris to draft the January Communication and circulate to committee members for approval

Action 2023.1.2: Sue to provide a paragraph on the role of KSARA as per the point above

Action 2023/1.3: All to review existing constitution before the next committee meeting

Item 1. Strategic Priority Areas Requiring Attention

It was agreed that the strategic priorities, as garnered from the AGM, are addressed in the following monthly meetings:

- Roles and Responsibilities (this meeting)
- 2023 Community Events (February)
- Communication and Engagement (March)
- Funding (April)

- Planning and the historical Environment (May).
[It was agreed that this item should include gaining clarity on the rules related to physical changes to buildings in the area and on retrospective demands for changes.]

Roles and Responsibilities

The following roles and responsibilities were agreed:

Community Leadership Liaison - Deborah
CRAG attendance - to be rotated amongst all members

Monitoring of Planning and Licensing - Tony B
Finances (Treasurer) - Heidi
Highways Liaison - Mick
University Liaison - Mick and Sue
Anti-Social Behaviour - Mick and Sue
Local Pub Liaison - Tony M
Refuse Collection Liaison - Sue

Communications Content - Sue
Communications Distribution - Chris
Facebook Management - Sue
Website Management - Chris
Resident Database Management - Chris

Events logistics - Tony M
Events purchasing - as required (Deborah lead)

Action 2023.1.4: Deborah to obtain schedule of CRAG meetings (if available) and circulate

Action 2023.1.5: Mick and Sue to meet to agree University Liaison and ASB responsibilities

2. Recurring Items

Previous Meeting Minutes

The minutes from the December committee meeting were approved.

Previous Meeting Actions

CB to change access passwords - **Complete**
Pothole in Water Tower Street - fixed end-December - **Complete**
Christmas Carol Concert - **Complete**

Planning and Licencing

Decision awaited on nbr 7 King St - it was noted that comments made thus far were no longer showing on the Planning Portal.

Action 2023.1.6: Tony B to follow up with the planning department to understand why.

Residents Safety

It was noted that student noise had not been a material issue during the period since the last meeting.

Highways and Parking

It was noted that Residents' Visitor Parking Permits are now electronic.

Action 2023.1.7 Chris to cover in the upcoming communication, including a link to the website page.

It was noted that revised City Centre Access restrictions had not yet been implemented.

It was noted that no response had been received on the email following up on potential resident parking in the new Northgate development.

Action 2023.1.8 Tony B to follow up again

It was noted that no updated had been received on the Northgate St / Canal St intersection.

Action 2023.1.9: Tony B to send email thread on this topic to Sue

Action 2023.1.10 Sue to send a follow-up email

CRAG

Nothing to report.

New Residents

Noted that there were new residents in 26 King St, 2C Kings Buildings and 40 King St.

Action 2023.1.11: Chris to update Welcome Pack

Action 2023.1.12: Tony M to personally deliver to 26 King St and 40 King St

Action 2023.1.13: Mick to personally deliver to 2C Kings Buildings

AOB

Christmas Carol Events feedback

Overall, the committee felt it was a great success, with good attendance. Only points of note to improve - more mulled wine and a quicker version of Silent Night!

Welcome Pack

Notwithstanding the check to be done by Chris (action 2023/1.11), it was agreed that we would do a comprehensive review of the welcome pack at the March committee meeting as part of the communications and engagement topic.

Air BnBs

It was noted that there were an increasing number of properties being used for holiday accommodation (eg through AirBnB). Whilst the committee did not believe this created a material issue at the moment, it could become one in the future, particularly if properties were increasingly used for hen or stag parties, and recognising that use of residential properties for holiday lets is an unregulated activity.

Action 2023.1.14: Tony B to review extent of properties in the area being advertised on AirBnB.

Action 2023.1.15: Tony B to send an email to Sam Dixon (as Chester MP) asking for her views on developing a “AirBnB” policy for Chester.

Communications Materials

It was noted that the printing of the Christmas Carol and AGM invites cost £60, and that consideration should be given as part of the communications review as to the value for money this provided. Possible remedies include ensuring that printed materials have maximum impact and looking at printing “at home” with cost of consumables reimbursed.

City Gateway Plans

A number of members of the committee had seen communications on the City Gateway Strategic Plan. It was commented that the plans looked exciting, ambitious and had the potential to have a huge positive impact on the city.

Chester Racing Club

It was noted that Chester Racing Club had applied to extend their permission for marquee accommodation on the Roodee, citing its need to help restore its finances which had been damaged by the coronavirus pandemic. It was noted that this reduce the public amenity of the Roodee, and that it potentially helped to furnish the way for permanent buildings on the site.

Action 2023.1.16 Deborah to raise with other Residents Associations via CRAG to see whether this is a concern shared with other groups.

Next Meeting

Monday, 13th February 7.30, Pied Bull

Chairperson Tony M

Minutes: Heidi

Action 2023.1.17: Chris to redistribute minutes / chair rota.