

Agenda:

1. Minutes of previous meeting
2. Constitution
3. Residents' feedback
4. Responsibilities
5. KSARA card
6. Newsletter

Actions brought forward:

1. CB to identify and contact other local Residents Associations

Actions arising:

1. DL to review draft constitution with CG, AS
2. CJ/TB to review Neighbourhood/Home Watch and make recommendations on way forward
3. CG to take on role as single point of contact for Sam Dixon - to be reviewed at next meeting
4. DL to circulate list of council and other official contacts - all to feedback additions
5. TB/CG to monitor planning activity in local area
6. CJ/TB to review student related issues in conjunction with 2 above - DL to remain on point for now
7. All to log date, time, nature of any incidents and inform DL
8. DL/AS to attend Community Leaders lunch
9. CB/AC to look after website and gmail account
10. CB/AC/HB to develop proposals for comms for next meeting
11. TB to produce prototype KSARA card for DL/AC/HB
12. Timing and content of regular newsletter to be discussed at next meeting.